

Classical Association of New England  
Executive Committee Meeting  
3 May 2008  
The Rivers School

In Attendance :

Shirley Lowe, John McVey, Roger Travis, Ed deHoratius, Ruth Breindel, Donna Lyons, Kat Braden, Lydia Haile Fassett, Mike Girard, Jeremiah Mead, John Higgins, Rosemary A. Zurawel

**Presidential Announcements:**

1. Shirley Lowe wrote to the ACTFL Nominating chair and received an email from him and from Marty Abbott. ACTFL is reconfiguring its Board of Directors and will not be electing anyone new this coming November except for the office of the President-Elect. Marty again encouraged us to nominate Mark Pearsall next year when there will be an opening.
2. A letter was received from Sally Hatcher, Secretary of ACL, requesting that we officially notify her of the name of our delegate to the upcoming ACL Institute at UNH. This has been done.
2. Michale Narbonne from St. Sebastian's School sent a tentative inquiry regarding the possible hosting of the 2011 or 2012 Annual Meeting. Discussion ensued concerning the need for formalizing the hosting of an annual meeting so that the six New England states can be left with some responsibility for hosting this most important event in the organization. Several suggestions concerning the ways in which the organization could charge State Representatives with the active seeking of venues.

**Acceptance of the minutes of Executive Committee Meeting of 13 March 2008.**  
MOV/SEC/UNAN.

**Acceptance of the minutes of the Annual Meeting. MOV/SEC/UNAN**

**Debriefing of the Annual Meeting:**

Basically, attendees were really pleased with the quality of the workshops, happy with the Registration procedure.

A couple of suggestions : We should have a workshop on how to use JStor at the next meeting.

The meeting was also financially successful. \$15796.00 came in, expenses \$13172.44, so we realized a surplus currently of \$2623.56, with not all bills paid.

Roger Travis noted that paper sessions of 20 minutes per paper could be helpful in shortening the length of sessions. He would like to configure lengths that can be 15, 20, or even 40 minutes and have the flexibility to move some papers around. Ruth suggested that we alternate Saturday afternoon sessions from workshops with a large presentation, such as a theatrical group or a numismatic presentation. John McVey recommended that longer sessions be aimed for the morning. This year's Business Meeting was too long due to announcements that were unanticipated. Shirley recommended that Roger issue a statement that should attendees wish to make an announcement should submit those announcements via email in advance.

Registration efficiency was discussed with recommendations made to Roger Travis. Cost for the Annual Meeting will need to continue to increase modestly each year, and with CANE subsidizing (via a generous benefactor) a small portion.

Passing the gavel after the closing, instead of at the end of the Business Meeting? Ruth remarked that if you close the conference at noon on Saturday, and then continuing the meetings seems odd. John suggested that if we call that moment, "Passing of the Gavel," instead of "Closing Ceremonies," makes more sense. Roger suggested "Installation of the New President with Resolution," could represent the summation, but still encourage continued attendance in the Saturday sessions. Shirley suggested that the ceremony be named, "Resolution," which found favor with the group.

Manual Resolutions as applicable to conference details. Members of the Exec. Com. Were instructed to send Shirley and suggestions for changes to the Manual no later than 15 June 2008. John McVey will print up a new Manual for the Fall Meeting.

### **Old Business:**

Copper Plates: Museums, Prints, Sales. Sales went well at the Annual Meeting. Six binders were sold, three were distributed, and approximately 20 remain to be sold on the new website. Donna Lyons found in 1930s *Classical Outlook*, sources for the copper plates' prints. She has begun to research the artists. We were reminded that there is rich material herein for the next Annual Meeting.

Emporium: The Emporium is "huge and unwieldy" and despite interest from Kat, there is a lot of surplus. The recommendation is that we hold new T-shirts to one new design a year. Café Press is used by Lydia who told the group that a sample could be brought to meetings. We will not be putting shirts up on the website; instead a link to Café Press will be on line. This will reduce the inventory and perhaps help us get out of the T-shirt morass. Donna mentioned that the first T-Shirt design (Oedipus) in 1990 began as a grass roots effort to place text and art in the hands of students and teachers.

CEUs: Who is taking over? Kat Braden is ready and asked Donna to mentor her this year. Kat Braden said that it does make sense for the director of Educational Programs to do this work. CSI, in addition to the Annual Meeting, offers CEUs, so there are two rather busy time. She also mentioned that the Vergilian Society does not offer CEUs for their summer programs, but could CANE? The answer appears to be that CANE does not have authority to provide CEUs for the Verigilian Society.

Existing Web Design and progress with corrections: John McVey and Al Wooley have been working getting some consistency in the website. There are a number of glitches, including getting one image per page along with the Pdf files. The Executive Committee link, for example, has a link to an apartment advertising website. The discussion is about the website having gotten beyond us. We need a professional webmaster who can make changes. Ed deHoratius reminded us that like adding an accountant and a securities advisor, we may now have outgrown the current practice. It was recommended that we investigate costs of hiring someone to fix and keep our website clean. Ruth will send information to Roger who will act as point person and inform the Executive Committee members. We should be able to register online for the Annual Meeting.

New Web Design and CANE Istructional Materials/ PayPal and use of credit cards for purchases: CANEpress.org is being designed where there are several layers. At the Press site, there will be an image of the book, a glance at contents, and a brief summary. The new “perfect binding” will replace the spiral binding of current stock. John McVey will provide the Executive Committee with a full report regarding pricing, shipping costs, and the PayPal connection. John Higgins raised the interest of having the CSI payments completed through PayPal. John McVey hopes that the website is up no later than August. John has asked for suggestions as we move forward with CANEpress.

Assessment: Ed deHoratius spoke about the APA initiative. “APA and ACL have authorized creation of a joint task force to develop standards for Latin teacher training- in essence, answers to the question, “What should a qualified Latin teacher know?” We talked a bit about the issue of assessment (of students) that “is breaking over all of us like a tidal wave,” as Roger Travis mentioned. We **agreed to table this topic until September.**

CSI: John Higgins reported that there are 56 people have enrolled thus far; a high number. Two courses are already full. Some financial news: The Dalmas Foundation provided \$9100.00 in grant monies. Connecticut and New Hampshire have provided some funding, as well. John plans to have a follow-up workshop at the Annual Meeting in 2009. John hopes to gain some clarity about the Institute at our **September meeting.** He has some questions regarding representation of the Executive Committee, subventions that have been given to CSI, and other issues. We will discuss CANE providing some scholarship money for CSI>

Storage Facility: Ruth talked about her conversations with Phil Ambrose about his collection of CANE materials. Ruth recommends that we take all past Journals, scan them in, and save everything as electronic files. Ruth has everything post-1994, and is

looking for previous Journals. Ed deHoratius suggested that we consider applying for NEH grant money for archiving purchases. At this time, we really do not find favor in renting a storage facility. This does represent a bigger issue regarding where the archives of CANE should be. **We will continue this conversation.**

Reimbursement for the Annual Meeting: Board members had expressed different ideas about what our funds can/should cover. Shirley talked about the importance of the personal time contributions to the members of the Executive committee. Both John Higgins and Roger Travis recollected that we had discussed covering the entire costs of the Annual Meeting. Ruth raised her concern that next year's hotel costs could run to \$3,000.00 per night. Shirley said that in her experience, ACTFL and MAFLA had provided Board members with reimbursements. Donna said that we have the funds to do this. Jere Mead recommended that we present this reimbursement question to the membership at large so that we display complete transparency in our activities. We have already voted at a previous meeting to pay for these two nights. At the **September meeting**, we will discuss moving forward on this. We could mention this at the Business meeting. A copy of the bill will be presented to Ruth for reimbursement for hotel costs.

### **New Business:**

AP Latin Literature: There are lots of on-line petitions now. On LatinTeach, there is a letter posted and a reply. Ken Kitchell, Roger Travis, and a third, will present a session on advanced Latin and the demise of the literature exam. Ruth suggested that we send a letter from CANE in protest. We agreed that a letter, also printed in NECJ, could inform the membership that we responded. Roger Travis explained the ways in which UConn is certifying teachers as Early College Credit instructors. The courses are taught in high schools, earn UConn credit, and even transfer those credits. This was offered as an example of positive steps. It was agreed that a letter would be crafted by Shirley, Roger, and Jere.

Treasurer's Report: Providence College will no longer pay postage for NECJ; approximately \$400.00. Ruth recommends that we consider an increase in membership dues to take care of the difference in expenses. If we raise domestic dues by \$5.00 and overseas dues by \$10.00, we would cover the costs. The next NECJ should carry the announcement of dues increases for the next year. Finnegan-Plante money is hard to give away. The CANE Book Sale this year only yielded \$1178.00, down from last year. CANE Instructional Materials has already earned \$5000.00 this year. CSI 2007: Dartmouth costs are still uncertain. Also, the new Secretary of the Department have been deposited into the Dartmouth accounts. Approximately 1/10 of the membership has JStor access.

In **September**, perhaps we could provide an overview of our structure for the jobs and responsibilities for the entire year.

Jere Mead asked if there would be any purpose for the President-elect to be a member of States' organizations. Roger Travis said that he would hesitate to make it a requirement of the position. It is a form of outreach that we have not always done, but interesting to pursue.

Connecticut is changing the process for teacher certification; the portfolio in particular. Latin has been under scrutiny for exclusion from World Language curriculum. The State Board of Education requires two years of language study. This currently at the legislature.

Next year's meetings: 9/27, 1/31 (snow: 2/7), and 5/2

Annual Meeting: 20, 21 March 2009 at UMass, Boston.

With a sound round of applause, we thanked Shirley Lowe for a great year as President. She adjourned the meeting at 1:22 PM.

Respectfully submitted,

Rosemary A. Zurawel  
Executive Secretary