

**CANE Executive Committee Minutes
3 February 2007
Rivers School
Weston, MA**

In attendance: John McVey, Allen Ward, Roger Travis, Kat Braden, Ruth Breindel, Lydia Batten, Lydia Haile, Shirley Lowe, Cynthia Damon, Rosemary A. Zurawel, Katie Ganino, Donna Lyons, Ellen Perry, Ed deHoratius, Sally Morris, John Higgins, Mark Pearsall

Agenda:

1. Announcements by the President: Cynthia Damon convened the meeting at 9:30 AM. Introductions were made. She reminded the members of the Exec. Com. that there will be a dinner meeting at 5:30 prior to the Annual Meeting. Members planning to attend need to tell Cynthia so that the dinner arrangements can be made. We will meet in the Classics Department. John Higgins was announced as the incoming CSI Director. The dates for the 2008 Exec. Com. Meetings are 15 September 2007 and a second date to be announced.
2. No announcements by the Exec. Sec.
3. Acceptance of Minutes from 21 October: Add Sally Morris and “in” for “on” before Cornelius Nepos. MOVED/Sec/UNAN
4. Reports:
 - **Treasurer’s Report:** We have over 850 members, with an increase in college membership and people from outside New England. The 2006 CSI bills have not yet arrived. Ruth Breindel distributed her report. Some discussion of the increasing costs of printing and distributing the Newsletter, but an electronic version might be difficult due to the ever-changing nature of email addresses. A generous gift of \$3,000.00 from an anonymous donor has helped defer this year’s annual meeting costs. Ruth suggested gently increasing the price of the annual meeting each year until attendance covers costs. There will be in the proposed budget a line item assisting with the costs of the 2008 meeting. Cynthia will summarize this in the President’s Message in the front of NECJ. MOV/SEC/UNAN
 - **Curator’s Budget Proposal for 2007-08:** Donna Lyons projected that revenues of \$63,242 for the year. Once anticipated expenses have been met, the conservative estimate of surplus revenues is \$1100. More discussion of the subvention of costs of the Annual Meeting continued, and Donna Lyons and Ruth Breindel believed that the cost of attendance at the Annual Meeting could find assistance from revenues

form the Endowment Fund. Donna Lyons will forward an adjusted line for cash on hand. Executive Board meeting costs have increased dramatically this year, and the proposed budget reflects this. Within discussion of the Newsletter, Katie Ganino suggested putting the Newsletter on our web site and then Ruth will send out a postcard reminder to members telling them when a new issue is up on the site. The current estimate for CANEns is \$3300, but there would be a surplus if the website approach were to go into effect. The Coulter and the Endowment funds have grown substantially these past six months. The Barker Fund and Thomas and Eleanor Means Fund have been subsumed under the Endowment Fund. MOV/SEC/UNAN

- **CEUs and PDPs:** In order for us to provide CEUs, the Connecticut CEU logo must go on every brochure. There are 10 workshops with a great palette of different workshops for the Annual Meeting. Our CEUs will be acceptable by Massachusetts for recertification. The CEU logo is a draw for secondary school teachers.
- **Emporium:** One new shirt design is anticipated for this year's meeting. It's a print of the Arch of Titus, but the celebration of the destruction of Jerusalem posed a problem for the members of the Executive Committee. Donna will find another arch. A discussion of the future of the Emporium reminded us all that Donna does wish to be relieved of the management of it. The Emporium requires a person with creativity and business sense. The individual also must be trustworthy. Ruth suggested that we put something in the Journal, and Cynthia will include a job description in her message. We will turn again to this discussion in March.
- **CANE Instructional Materials:** Gil Lawall's term ends this year. The person who shall assume this needs to be ready to adjust the focus of the materials and how we distribute, save, and make materials available on the web. Ruth would like, with a new person, to have the finances as part of the CANE budget. Lydia Haile has been working on scanning materials that have no up to date electronic files. Cynthia Damon suggested that a "click and download" button on our website would be helpful. Additionally, we need to have a name to replace Gil Lawall for March. John McVey is willing to take it on for a year, as he will be taking a sabbatical year. It was moved to create an ad hoc committee to reshape the CANE Instructional Materials, led by John McVey. SEC/UNAN
- **NECJ:** Nina Coppolino, incoming editor, is preparing for advisory board members with a distribution of college and secondary schools. All members will be submitting work for publication as well. Currently John Lawless has some materials posted on his personal website, but we should plan to move this information to our CANE website.
- **CANEns:** The about to be published issue was available for Executive Committee members to view, and Cynthia noted recommended changes to include upcoming jobs, etc. that were previously discussed.

- **Scholarships:** Ed deHoratius passed around a summary of funding opportunities for Exec. Com. Members to edit. Changes will be made by Ed to this handout. Applications were a little bit down this year. Chris Richards is leaving the Committee, and a third member is needed. A certification candidate has not come up for two years. Ed asked whether an increase in funding might attract more interest. Katie Ganino remarked that institutions granting MATs should be behind us in pointing suitable candidates in the direction of funds. Cynthia said that Seth Knowles sent her a list of all teachers of Latin in the State of Maine from the Department of Education. She asked if there could be other state lists. Ruth said that the Rhode Island Department of Education has no such list.
 - **Discretionary Grants:** A request from the Classical Association of Rhode Island to support the Latin Certamen League has been granted at \$400.
 - **State Associations:** ClassConn: State Latin Day is on 1 May 2007. The State Latin Contest will be run this year by Vince Rosivach. Vermont will have their Latin day on 8 April 2007 on the campus of UVM. 31 March 2007 is the Massachusetts Annual Meeting at Smith College.
 - **Members at Large:** No reports
5. CSI 2007: Ellen Perry reported on the work in preparation for this summer's institute. The webpage and brochures are ready for posting. This year's program is ready. The CSI website is hosted by Dartmouth College and a link to that site should be placed on CANEweb. The discussion that had been held regarding the organizational structure of CSI was handed out. Within the last month, the Dartmouth College Classics Department has expressed great interest in more involvement. The recommended changes to the CANE Constitution were presented by Ellen Perry. The changes will need to go before the membership in writing, and then must be voted upon by the membership at the 2008 Annual Meeting. Rosemary will take the amended changes and place them in NECJ for the membership.
 6. Greek Mini-Grants: John Higgins reported that \$1500 grants went forward, and five were granted to programs that are currently up and working in both private and public schools. For the upcoming year, an offer of support has been made. In the application process, there is more clarity (e.g., letters of recommendation will be more formally written, written invoices will be required, a current recipient will be permitted to request continued funding, even though the hope is that new programs will begin.) The information will be available on the website. Allen Ward reported that the Greek theatre adjacent to UConn campus had set the cornerstone, and Mark Pearsall offered that CANE might consider supporting this venture and have its name inscribed on the cornerstone as a contributor.

7. ACTFL: Mark Pearsall reported on the convention in Nashville. There is a lot going on at ACTFL of which we should be aware. They are encouraging Teacher of the Year nominees. At the delegate assembly, the theme of critical needs for languages (as defined by the State Department) was a big topic. Licensure for states as measured by the Praxis II is moving more away from testing and towards proficiency/performance standards. This leaves Classics at a disadvantage. Chinese seems to be taking over language departments, and the Chinese government is funding educational programs in the country. Classics teachers at schools and colleges need to be in touch with State Departments of Education. Mark submitted a detailed report of the Assembly of Delegates. February is "Discover Languages" month. There are links on the ACTFL website to lessons. Shirley Lowe remarked that if we had a PR person who could see that our meetings were broadly announced, that it would call attention to the activities of Classics organizations. Cynthia Damon's suggestion was that we discuss in March the obligations of state representatives and the role of a person who might coordinate state representatives. Costs of attendance at national conferences became a lengthy issue of discussion, along with the budget obligations. Ruth Breindel was in favor of setting a dollar amount for each delegate to attend the annual national meetings. The dollar amount should be helpful in defraying expenses. After much discussion, a "pot" of \$1,000 would be set aside, and in March of each year, the division of funding would take place. This year, ACL- \$200, ACTFL - \$500, and Northeast Conference \$300. This would affect the proposed budget, and so it was MOV/SEC/UNAN to amend the budget to reflect the increase of money available.
8. Annual Meeting, 2007- we will meet for dinner on Thursday. There is a full and plentiful number of papers and workshops. Memorial Minute for Maureen Shugrue will be given by Sr. Mary Faith Dargin. Writing Contest report by Shirley Lowe who thanked the representatives for their assistance. All of the information has been sent out. She sent over 40 letters to publishers to be vendors this year. She has had five responses. She is concerned that the numbers seem low.
9. Annual Meeting, 2008- John McVey and Shirley Lowe went to visit Connecticut College (New London, CT) to examine the site. Everything has been nicely organized and set out for the spaces. There will be no cost to CANE for building uses, and Conn. College will be our host for the Thursday night executive meeting, and will provide wine for the banquet. They have even offered a speaker for the evening of the banquet. The dates are 13-15 March 2008.
10. Barker and Means Funds- Allen Ward has been in communication with Judy Hallet and another of Alison Barker's classmates from Wellesley. He suggested that CANE and Alison's Wellesley colleagues collaborate, with CANE putting up \$2.00 for every \$1.00 that they were able to raise up to \$20,000. This would be possible if CANE used its Endowment funds, and the hope would be that by 2009

- there would be enough funds available to offer an undergraduate scholarship for travel in classical lands. MOV/SEC/UNAN
11. Thomas and Eleanor Means Fund- It stands at approximately \$4,000. John McVey proposed that revenue be used to support secondary school student travel. Discussion followed concerning the proposed language that articulated approved destinations, student need, and student scholarship and character. Ruth Breindel recommended that we pass this proposal by Francis Bliss to see how he thinks that it might reflect the interests of the Thomas and Eleanor Means. A deadline for applying for some funds would be 2 January of the year of travel, and monitored by the Scholarship Committee. Ed deHoratius will take responsibility for language, he will create an application, and will bring it to the March meeting.
 12. Motto- Suggestions: Condocere, ascribi, nuntiareque enitamur
 Condiscere, associare, nuntiare, excitare
 Comites ad iuandum noscendum ...
 Do we really need a motto? Is it worth continuing the discussion? A vote taken at the table yielded a distinct inclination towards a measured wait until one day an appealing motto is brought forward. These may be opportunities for T-shirts, and if people respond to it, there might be movement towards a true motto. TABLED
 13. Nominations- Cynthia is soliciting help for presidential appointments. A major change was made to the Membership/PR Committee with Ruth Breindel as Chair who will work with the 6 State Representatives. MOV/SEC/UNAN
 Recommended by Rosemary that if changes to the terms of service to ACL, ACTFL, NCTFL, NCLG, etc. are made to the Constitution, that we bundle amendments to the Constitution and plan for changes to present to the membership in 2008.
 14. Shirley Lowe suggested that having one CANE person as a liaison with vendors might be a better way to manage them for the annual meeting.
 15. Ruth Breindel would like us to approve the Treasurer's name on the curatorial account. Postponed until our next meeting so that we may discuss this proposal more fully.
 16. MOV/SEC/UNAN TO ADJOURN AT 2:45 PM.

Respectfully submitted,

Rosemary A. Zurawel
 Executive Secretary